

# High Park Community League: Monthly Board Meeting

**Date:** Tuesday Aug 9, 2022 at 6:42pm

**Present:** Janice, Bing, Carrie, Lesa, Nicole, Eldon, Bev, Jeff, Jean, Ashish

**Regrets:** Nickissha, Kim, Allison

## Agenda

1. Review [minutes of last meeting](#)
  - a. Please make corrections from Baseball to Softball in previous minutes.
  - b. **Motion to accept minutes** (First: Carrie, Second: Jean, All in favour - carried)
2. Discussion of any business arising from minutes
  - a. None
3. Reports from Board Members
  - a. **President**
    - i. Weed pull in June was successful but weeds are slowly growing back.
    - ii. Mark has installed mirrors in the men's bathroom, will ask him to lower the installation of height and finish installing mirrors in the women's bathroom. Towel dispensers have been ordered for both washrooms.
    - iii. Looking for better storage for all of our brooms in the table room.
  - b. **Treasurer**
    - i. **Account Balances as of Aug 9, 2022:**
      - General: \$6662
      - Consolidated: \$2322
      - Casino: \$15,376
      - Bingo: \$6245
      - Mastercard: Paid
      - GIC: \$37,251
    - ii. **AGCL Gaming Report:** Bev contacted AGCL for the gaming report, they will try to give it to Bev soon so she can complete her report by the end of the month.
    - iii. **Bingo:** Continuing to use the consolidated account and using cheques for Bingo. Starting August 1 we will also be able to use our credit card and debit cards in addition to cheques.

- iv. **Account Balance:** General Account balance is low, contacted the City about their 2021 payment. Working to see where the \$8000 payment in 2021 may be. If numbers are lower than what we're comfortable with, we can utilize our funds from our GIC accounts, especially since Casinos won't continue until 2023. We are still anticipating incoming funding from the CLIP Grants that we applied for.

**c. Membership (Update from Email)**

- i. Delivered 5 welcome packages to new households in the community, of the 5 packages delivered, one has so far converted into a new membership. The packages included: A welcome to the neighborhood card, Customized High Park Community League mug, Various flower seeds packets, and a copy of the EFCL Brochure.

**d. Casinos**

- i. Next Casino is tentatively scheduled for the 2nd Quarter in 2023 (April 1 to July 1).

**e. Bingos**

- i. Next Bingo is Thursday August 11, 2022, still looking for volunteers.
- ii. Bingos are scheduled for Sept 26, Oct 24, and Nov 27, 2022.

**f. Programs**

**i. June Summary:**

- o Kung Fu: \$250
- o Yoga: \$0
- o Memberships: 1
- o Instructor Fees: \$920

**ii. July Summary:**

- o Kung Fu: \$290
- o Yoga: \$0
- o Instructor Fees: \$880

- iii. Will try to encourage program attendees to volunteer for Bingos to help offset costs.

**g. Publicity**

- i. Publicity was slow while we were off in July. A few social posts regarding the Weed Pull, and an EPS Survey.

- ii. Looking for content for the August newsletter.
  - o Need to put a callout for volunteers for all of our events (Bingos, Dinners, etc).
  - o Announcement of High Park Bursary winners.
  - o Reminder Bursary is still available
  - o Can list our upcoming events (see below)
  - o Bev considering doing a bottle drive to help offset softball costs during Membership Drive.
  - o Can also fill up space with fun trivia - feel free to be creative.

#### **h. Social**

- i. Sold a coffee pot for \$40, delivered to Bev.
- ii. **Fall Festive Event:** Considering a Halloween event for families. Possibly Sunday October 30 in the afternoon (1-3pm?). Prizes for attendance, costumes, pumpkin carving, crafts. HPCL is low on Halloween decorations so will be considering potential costs for the event. Eldon mentioned that local grocery stores may donate pumpkins if we reach out to them. Jean mentioned that contacting No Frills with a letter for potential donation could also help.

#### **i. Member at Large**

- i. Nothing to report

#### **j. Hall Rentals**

- i. Hall was rented a few times. Receiving 2-3 inquiries per week for the hall. May consider reviewing / increasing our Hall Rental pricing since we are lower than many other community leagues and the hall has new upgrades (security cameras, renovations, painting, etc).
- ii. Carrie will help manage rentals while Janice is on vacation.

#### **k. Softball**

- i. Season has come to an end. High Park had one team that went to Provincials. Working on the final report of expenses.
- ii. Cleaned out the equipment shed and will be donating materials and disposing of the junk soon. Will also be taking an inventory of everything left.

- iii. Early discussions with coaches that will return and others interested in running Softball next year (Stacy Hutchinson, Alice O'Brian, and Kathy) to take over from Jeff.

I. **Motion to accept reports** (First: Lesa, Second: Jean, All in favour - carried)

4. New Business

a. **Bursary Decision**

- i. We received 2 applications (Sarah Christie and Marlee Chrystian)
- ii. Discussion on whether to offer the maximum amount to both applications or a lower amount considering our current accounts (max is \$1250 each).
- iii. **Motion to award Sarah Christie and Marlee Chrystian with \$1250 each for their application to the High Park Educational Bursary** (First: Janice, Second: Nicole, All in favour - carried).

b. **Snow Removal**

- i. Looking for a call out to help with Snow Removal this year. Position will be paid, will ask for applications to be submitted and a criminal record check will be performed. Previous positions have been paid approximately \$1500 / month, and commercial snow removals charge approximately \$3000 / month. Snow removal includes the parking lot, around the hall, a path in the back, and sidewalks.

c. **Bookkeeper / Treasurer**

- i. Nicole Glover (who has been on the board previously but no longer resides in High Park) has stepped into the role as Treasurer and Bookkeeper with a salary honorarium of \$500 / month as Bev steps down.
- ii. Janice or other volunteers will help scan receipts and write cheques if needed.
- iii. **Motion to hire Nicole Glover in the position of Treasurer and Bookkeeper with an honorarium of \$500 per month effective August 15, 2022** (First: Janice, Second: Jeff, All in favour - carried)

d. **Membership Brunch**

- i. Saturday Sept 17, 2022. Event time is: 10am - 1pm (with prep before and clean up afterwards). Traditionally brunch is served (pancakes, eggs, sausages) and held inside. Sausages can be pre-cooked Friday night and warmed up in the morning.

- e. Upcoming Events**
  - i. Sat Sept 17 - Membership Drive
  - ii. Thu Oct 27 - Annual General Meeting
  - iii. Sun Oct 30 - Fall Festive Event
  - iv. Sat Nov 26 - Craft & Bake Sale
  - v. Tue Dec 6 - Christmas Dinner
- 5. Other Business
  - a. None
- 6. Adjournment
  - a. **Motion to adjourn the meeting:** Lesa

**Next Meeting:** Tuesday September 13, 2022 at 6:30pm