

High Park Community League: Monthly Board Meeting

Date: Tuesday December 10, 2024 at 6:40pm

Present: Janice, Jean, Andrea, Ashish, Taylor, Mark

Regrets: Carrie, Katherine

Agenda

1. Review minutes of last meeting
 - Motion to accept minutes (First: Andrea, Second: Taylor, All in Favour: Carried)
2. Discussion of any business arising from minutes
3. Reports from Board Members
 - **President / Hall Rentals** - Janice
 - Current Funds:
 - General: \$16,593.21
 - Casino: \$40,351.80
 - Bingo: \$5930.43
 - Consolidated: \$6321.20
 - Major transaction: Insurance (which cannot be paid from gaming funds)
 - 1 Hall booking in November
 - Craft and Bake Sale
 - 23 Tables generated \$575
 - Well attended, most vendors did well and were appreciated. Perhaps begin advertising earlier in the summer.
 - Snow Removal
 - Not paying by the hour, we are paying \$1200 per month. \$300 less than last year, but service could be improved. Just need to be on top of them.
 - Christmas Dinner
 - Lots of help on Sunday, well attended, Janice estimates 120 people (15 tables set up).
 - 50 pounds of potatoes were finished quickly. Perhaps be more mindful about how many potatoes are served
 - **Vice President / Facilities** - Mark
 - Installed one toilet, working on the other two.. No issues during the Christmas Dinner.

- Need to fix the light fixture in the Men's washroom. And some breaker issues between two outlets. Will call Dale (electrician) to look at it.
- The roofing company sent an invoice of \$6500 but still having issues, workmanship is not good. Adjusted invoice to \$4700 but does not address what materials used, number of hours the job took, or leftover issues. Haven't paid the invoice until issues are resolved.
- Furnace needs serviced, Mark needs to call Rob's Albertan
- Night of the Vision Zero event there was an odd smell from the utility room. Motor on the freezer was slightly on fire. Bought a new freezer to replace the old one.
- **Social** - Taylor
 - Sat Dec 22 at 2pm - Kids Christmas at the Hall. Santa will be present. Baked 120 sugar cookies for kids to decorate. Taylor received \$200 advance for any expenses.
- **Bingos / Casinos** - Jean
 - **Bingos:** Next Bingo is Sat Jan 9. Jean needs cheques for credits & cheque for bingo concession.
 - **Casino:** Review volunteers and shifts. Looks like Jean needs about 4 more people on both days. Expect next Casino in 2027 Q1.
- **Publicity / Secretary** - Ashish
 - **Nov-Dec Newsletter:** Designed and completed, posted online. Still need access to post on Facebook.
 - Proposed newsletter frequency in 2025. Published and printed every 3 months (once a season), multiple pages and is delivered. Events and updates in between can be posted on socials and sent via emails.
 - **Board Contact List:** Please review [contact details](#) and provide corrections, many contacts have errors
 - Mark only uses his personal email (gmail)
 - Andrea still needs access to Member At Large email
 - Taylor still needs access to Social email
 - **2025 Events:** Proposed [calendar of events](#) for next year
- **Member-at-Large** - Andrea
 - N/A - Had fun helping out at Christmas Dinner
- Motion to accept reports (First: Andrea, Second: Jean: All in Favour: Carried).

4. New Business

- **Family Day Event:** Ideas? Taylor likes the potluck idea, will chat with Carrie for dates (thinking Sunday Feb 16 evening).
- **Pre-School Tiles:** Taylor notes that there's a lady who would like a ceiling tile with a hand print, or a tracing of the hand print. Janice prefers providing the tracing or taking a photo of it. Janice plans to repair the tiles that have water damage. Possibly before Christmas.
- **Upcoming Grants:** Is there a list of grants that we need to / want to apply for?
 - All grants will be managed by Donna. If you want funding for an event, or if there are grants you know of, contact Donna.
- **Weekly Recreation Program:**
 - **Host:** Led by Carrie Berg
 - **Schedule:** Starting Feb 8, Weekly, Tuesday or Thursday (TBD)
 - **Details:** Focus will be outdoor recreation. Sports and games for kids. Will require the community hall as an indoor option for weather-related concerns.
 - No concerns, please finalize the details.

5. Adjournment

- Motion to adjourn at 7:51 (First: Andrea, All in Favour: Carried)

Next Meeting: Tuesday January 14, 2025 at 6:30pm